

ART DONATION Form

The Placitas Community Library is committed to providing the availability of art to all of its patrons within the library for their enjoyment and education. The acceptance and exhibit of art must be managed to insure that the Library is able to maintain its decorum and meet space limitations. It will be the objective of the Library to accept artwork on behalf of the Library as long as the Donor agrees to the *Art Acceptance Criteria* required by the Library (defined below).

Some permanent art will be hung on a rotational basis to provide more opportunity for a variety of art to be exhibited at the Library. Some art will be hung on a permanent basis and will not be rotated. The decisions on whether a piece will be on rotation or permanent are made by the Indoor Art Committee.

Art Acceptance Criteria:

- All art that is to be donated will be reviewed by the Indoor Art Committee.
 - If the art is not accepted by the committee due to size, subject matter, aesthetics, lack of suitable space, etc., the Library Board of Directors is notified as to the reason for not accepting the art. The Board, based on a majority decision, may override the decision of the committee and accept the art.
- If the art is accepted by the committee, the below donor will be contacted by the head of the committee, told of its acceptance, and told that –
 - It will be the Library’s intent to have the art on display at the Library, either permanently or on a rotational basis;
 - The art will now become the property of the Library; and
 - In the event that the Library decides that it cannot display the art for any reason, the donor will be contacted if it is within two years of the date of the donation, and the donor can decide to reclaim the art piece or allow the art to be sold to benefit the library.

Name _____ Phone _____
 Address _____ Email _____

Description of the potential donation (i.e. size, age, etc.) If possible, please provide a photo or digital image.

Approximate value of the donation: _____ Source for the valuation: _____

I agree to the *Art Acceptance Criteria* outlined above: yes ___ no ___
If yes, any special considerations for your donation. Or, if no, what stipulations/restrictions do you have should the library accept the donation:

Date _____ Staff member _____